

Phased School Reopening Health and Safety Plan



Plan for In-Person Instruction During Yellow and Green Phases

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INTRODUCTION

Each school entity in the Commonwealth of Pennsylvania is required to create a Health and Safety Plan. The health and safety of the North Penn School District community is of utmost importance to the administration and board of school directors. This plan provides local guidelines for all instructional and non- instructional school reopening activities.

Guidance from multiple sources including the Pennsylvania Department of Health, the Montgomery County Office of Public Health, and the Centers for Disease Control and Prevention (CDC) has been used in the development of the North Penn Health and Safety Plan. It is important to note that the guidance provided by these agencies is advisory in nature.

As long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The Pennsylvania administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

As health and safety needs are largely mitigated in distance learning scenarios required in the red phase, this plan focuses on health and safety of students and staff while on premises during the yellow and green phases.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase.

A school entity's Health and Safety Plan must be approved by its governing body, the North Penn School Board of Directors, and posted on the school's publicly available website prior to the reopening of school. The Health and Safety plan will be monitored throughout the school year and adjusted as needed.

To the extent that any aspect of this Plan is in conflict with a current Board Policy or Administrative Regulation, said Policy and/or Regulation shall hereby be superseded by the Plan for the duration of the COVID-19 pandemic emergency.

TYPE OF REOPENING

Guiding Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

The types of reopening scenarios available are:

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (e.g. some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (e.g. alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

The North Penn School District has chosen to implement total remote learning as approved by the North Penn School Board of Directors on July 30, 2020.

PANDEMIC COORDINATION TEAM

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of the local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation.

North Penn School District has included a variety of stakeholders including administrators, teachers, non-teaching professionals (i.e. counselors, psychologists, etc.) support staff, nurses, facilities staff, individuals from the Montgomery County Office of Public Health, and parents to coordinate the pandemic response. The chart on the subsequent page contains the names of all individuals who have contributed to this plan.

The district is required to note individuals who are specifically involved in the following: Health and Safety Plan Development, Pandemic Crisis Response Team, and both. Individuals involved in the following subcommittees have been involved specifically in the Health and Safety Plan Development and Pandemic Crisis Response Team: Health/Nursing, Social Distancing, Cleaning/Sanitizing, Personal Belongings.

North Penn Pandemic Response Team/School Reopening Task Force

Elementary Instructional Liaison: Betty Santoro			Secondary Instructional Liaison: Todd Bauer			Pupil Services Strand One Liaison: Jenna Ruffo					Pupil Services Strand Two Liaison: D'Ana Waters		
Academics/ Workload Chair: Heather Mann	Scheduling Chair: Bill Bowen	Assess. Chair: Sean Arney	Acad./ Work. Chair: Sean O'Sullivan	Sched- High Chair: Amy Linn	Sched- Middle Chair: Kyle Hassler	Assess. Chair: Amber Kitchenman	Health/ Nursing Chair: Tiffany D'Amore	Special Ed. Chair: Neil Broxterman	MTSS - Elem Chair: Ashley Bennett	MTSS - Sec Chair: Marc Gosselin	ELL Chair: Rachel Earley	Gifted Chair: Cara Weinberg	Intervention Chair: Nina Fenstermaker
Abramson, C Beck, C Divalentino, D Heyl, L Hornig, T* Kornstein, W Macosko, J Muller, S Neeson, M Sarro, C Small, K	Berical, N Collins, C D'Amore, T Falco, M Franklin, E. Kally, C Macosko, J Muller, S Oeschger, B Swaveley, T Nalewak-Cros s, Alicia*	Berical, N Falco, M Fay-Merkel, A Gendron, J Heinel, W Huebner, E Martello, R Scherffel, S Smith, M Swaveley, T Dietrich, N.	Botti, M Capriotti Connors, C George- Reichley Giammarco Grunmeier Kaminsky Lynn, S* Lyon, M Schoppe Taylor, N	Mostert Nicholson Rantz, K Schoppe Scott, Mary Taylor, N Werner	DiValen- tino Frassinelli Goska Gumbert Jenkins Kitch. Mower, L O'Sullivan Reich- wein, S. Robbins, M WydraGat Barst, D.	Burke, M. Carlin, W Galuchie Gosselin King, M Michener, L Reichwein, C Romano, M Weathers Dietrich, N.	Diegue Galante Gillmer Green, M KinMcInnes Panaski Schmidt Shea Skillman Stearns Theodore, J	Collins, C Dandrea, L Gendron Giammarco Hoening Johnson, K. (BCBA) Kusturis Mueller Oberst Salber Schoppe Stamper Stratton	Clemmer Edmunds Grisi, S Hoch, L John, B. K. (BCBA) Lestrangle McKay Sterling Yetter, N	Bowers, A Braun, K Hackman, M Kern, R Manus, C Meilus, L Mostert, B Mower, D Seidenberger Sicinski, J Tancredi Weathers	Bratina, D Chebealeu* Galuchie Heyl, L Hinzi, K Hoch, L Lestrangle, M Martello, R Mazzoni, A Neubert, C Perilli, E Weinberg, C		
Social-Emotional Liaison: Jim Galante			Social Distancing & Ext School Care Liaison: Christine Liberaski			Operations Strand One Liaison: Steve Skrocki					Operations Strand Two Liaison: Tom Schneider		
School Readjust - EI Chair: Seidenberger	School Readjust - Sec Chair: A Robbins	Counseling, Mental Health Chair: A Lucas	Soc. Dist. - Elementary Chair: Jon Winkle	Soc. Dist. Secondary Chair: M. Edwards	Extended School Care Chair: Marjrie Scott	Transportation Chair: Nick Kraynak	School Nutrition Chair: M. Froehlich	Tech Chair: Kristen Landis	Cleaning/ Sanitizing Chair: Dan Lmski	Personal Belongings/ Sharing Chair: Christina Carter			
Blocklinger Calvaresi, D Dagger, S Devlin, S Hall* Fay-Merkel, A Johnson, K. (BCBA) McKay Neeson Posner Sarro Small Theodore	Ahart, S Condon, R Frank, D Gonzalez, E* Joy, C Kennedy, D Nicholson, P Riggio, C. Romano, M Schofield, L Staudemeier Taylor, N Wendell	Bertoti, J Byrnes, K Colonello, R Galante, J Jenkins, T Keating, C Mason, K Pike, P Posner, K Rubbo, T Schofield, L Sterling, T Trissler, T Whalen, R Wright, H Yetter, N Young, A	Calvaresi, D Clemmer, T Dagger, S Heinel, W Hering, R Perilli, E Scott, Marjrie Wilson, L*	Beigel, G Doerr, C Hilbert, E Linn, A Maier, B Panaski, K Reichwein, C Westerlund Williams, M	Bashaw, J Belm, J Carter, C Dudek, L Fey, K Fuhrman, D Schaeadie, E Schmidt, J Slower, T	Bartle, B Blastic, D Doerr, C Edwards, M Hoover, J Jenkins, T Johnson, K (business) Mueller, C Pyatt, D Scherffel, S Talbot, B Wetherill, D Winkle, J	Green, M Johnson, K (business) Maier, B Mann, H McKay, D Metelus, L Scott, Mary Smolinsky, L Swantek, J Wydra-Gat	Baker, B Botti, M Chavez, J Eck, K Frassinelli, D Gosser, J Hoover, J Keenan, L Koch, G Lametti, B Marmion, L McDermott, K Prisco, T Rantz, K Reichwein, C Rousseau, R Sinkinson, B Hoffman, P	Abramson, C Cooper, A Covone, J Doerr, C Frank, D Franeck, D Huebner, E Jenkins, T Koch, G Keenan, L Lametti, B Langheim, L Penna, S Walsh, D Walter, D Reynolds, S	Arney, Sean Brunner, T DePalma* Keenan, L Werner, M Yeum, D Walter, D.			

CLEANING, SANITIZING, DISINFECTING, VENTILATING

Guiding Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Lead Individuals	Tom Schneider, Dan Linski
Professional Development (if applicable)	<ul style="list-style-type: none"><input type="checkbox"/> Training will be provided to custodial and maintenance staff on proper cleaning and sanitation procedures<input type="checkbox"/> Signage for frequent hand washing and cleaning such as CDC posters will be utilized in all buildings.<input type="checkbox"/> Training modules within the SafeSchools site will be available.

Requirements and Action Steps - Cleaning, Sanitizing, Disinfecting, Ventilating

Plan Requirement	Action Steps for In-Person Instruction During Yellow and Green Phases
<p>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation).</p> <p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Procure cleaning and sanitation materials appropriate for effective cleaning and sanitizing - adequate cleaning supplies have been obtained. <input type="checkbox"/> Electrostatic sprayers have been procured for each building to sanitize. <input type="checkbox"/> All high-touch surfaces (desks, tables, water fountains, door handles, light switches, etc.) will be frequently cleaned. Written protocols for each school will be available for cleaning. <input type="checkbox"/> Hand sanitizer will be available in common areas, hallways, and in classrooms where sinks for handwashing are not available. <input type="checkbox"/> ASHRAE guidelines will be followed which recommend starting ventilation systems 2 hours prior to occupancy and operating 2 hours after occupancy. <input type="checkbox"/> Windows will be opened (if possible) for additional ventilation. <input type="checkbox"/> Follow CDC guidelines for cleaning, sanitizing, and disinfecting <input type="checkbox"/> Training will be provided to custodial and maintenance staff on proper cleaning and sanitation procedures to prevent the spread of COVID-19. <input type="checkbox"/> Cleaning staff schedules will be realigned to provide additional cleaning during the school day. <input type="checkbox"/> All individuals will be required to sanitize or wash hands on a frequent basis. <input type="checkbox"/> Paper cups will be available for, in classroom, water fountains.

SOCIAL DISTANCING AND OTHER SAFETY PROTOCOLS

Guiding Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern the use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Lead Individuals	Christine Liberaski, Matt Edwards, Melissa Froehlich, Nick Kraynak, Jon Winkle
Professional Development (if applicable)	<ul style="list-style-type: none"> <input type="checkbox"/> Increased signage and announcements will be utilized to reinforce hygiene and hand-washing protocols (handwashing, covering coughs and sneezes, maintaining social distance, limit exposure to high touch surfaces such as propping door open <input type="checkbox"/> Proper hand-washing procedures will be taught to students.

Requirements and Action Steps - Social Distancing and Other Safety Protocols

Plan Requirement	Action Steps for In-Person Instruction During Yellow and Green Phases
<p>Classroom/learning space allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible.</p> <p>Limit the number of individuals in classrooms and other learning spaces, and interactions between groups of students.</p> <p>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports.</p> <p>Adjusting transportation schedules and practices to create social distancing between students.</p> <p>Coordinating with local child care regarding on-site care, transportation protocol changes, and revised operation or modified school year calendars.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Students will be 6 feet apart across all settings in the school for hybrid and in person models when feasible. <input type="checkbox"/> There will be three different scheduling options at all levels including in person, hybrid, and virtual as well as block scheduling at the middle school level to limit the number of individuals in the school building. <input type="checkbox"/> Elementary students will remain with the same group of students throughout the school day. <input type="checkbox"/> At the elementary level, special area teachers (art, music, PE, library) along with departmentalized teachers in grades 4,5,6 will travel to homeroom classrooms to deliver instruction and minimize movement throughout the buildings. <input type="checkbox"/> Recess will be provided at the elementary level at various locations, during staggered times and with the same cohort of students. <input type="checkbox"/> The attached protocol for sports will be followed. <input type="checkbox"/> Assigned seating protocols will be used across all school settings as well as on the bus. <input type="checkbox"/> Face coverings will be required on the bus. <input type="checkbox"/> Students from the same household will be required to sit together on the bus and a seating chart will be in place for each bus run with buses loading from back to front. <input type="checkbox"/> Buses will be loaded from the back to front. <input type="checkbox"/> Increased ventilation through opening windows and roof hatch will occur when possible. <input type="checkbox"/> Extended School Care programs will operate under the same protocols and procedures outlined within this plan.

<p>Identifying and restricting non-essential visitors and volunteers.</p> <p>Limiting the sharing of materials among students.</p> <p>Staggering the use of communal spaces and hallways.</p> <p>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Meetings will be held virtually and only essential visitors and volunteers to the buildings will be discouraged. <input type="checkbox"/> All materials will be packaged or organized by individual students. Communal supplies will not be used. <input type="checkbox"/> Technology will not be shared - students will be assigned individual devices. Online materials or tools will be utilized to the maximum extent appropriate. <input type="checkbox"/> Supplies will be stored in desks <input type="checkbox"/> Parents will be provided with an individual supply list. Supplies will be provided to those who are unable to obtain them. <input type="checkbox"/> Procedures will be developed for movement within and outside the classroom, lining up, and social distancing. <input type="checkbox"/> Procedures will be developed for the retrieval of student personal belongings (i.e. coats, lunchboxes, etc.). <input type="checkbox"/> Students will remain 6 feet apart and not facing each other while eating in a large group space. Meals will be pre packaged and either delivered (elementary) or picked up (middle school and high school) and checkout will be contactless. <input type="checkbox"/> All individuals will be required to wash their hands and/or use hand sanitizer before and after eating. <input type="checkbox"/> Seating will be staggered to avoid direct “across the table” seating. <input type="checkbox"/> Cafeteria tables and surfaces used for eating in satellite locations will be sanitized before and after each lunch. <input type="checkbox"/> Seating will be assigned in the cafeteria. <input type="checkbox"/> Elementary students will pre-order meals. <input type="checkbox"/> Meals will be pre-packaged. <input type="checkbox"/> Breakfast will be served in the classroom. <input type="checkbox"/> Physical education classes will be held outside when possible. <input type="checkbox"/> No assemblies or field trips will be held until further notice.
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<p>Posting signs, in highly visible locations, that promote everyday protective measures, & stopping spread of germs.</p> <p>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices.</p>	<ul style="list-style-type: none"><li data-bbox="548 212 1421 331">❑ Increased signage and announcements will be utilized to reinforce hygiene and hand-washing protocols (handwashing, covering coughs and sneezes, maintaining social distance, limit exposure to high touch surfaces). <li data-bbox="548 499 1372 558">❑ Students will be instructed in best practices for hand-washing and hygiene.
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MONITORING STUDENT AND STAFF HEALTH

Guiding Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the process for quarantine or isolation if a staff, student, or other members of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will staff or students confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Lead Individuals	Jenna Rufo, Tiffany D'Amore, Marisa Green, Karen Skillman, Jim Galante
Professional Development (if applicable)	<ul style="list-style-type: none"> <input type="checkbox"/> Increased signage and announcements will be utilized to reinforce hygiene and hand-washing protocols (handwashing, covering coughs and sneezes, maintaining social distance, limit exposure to high touch surfaces such as propping door open <input type="checkbox"/> Educators working with individuals with specialized health and safety needs will receive specialized training. <input type="checkbox"/> Nursing staff will collaborate and receive training on protocols and procedures during COVID-19. <input type="checkbox"/> Teachers will receive training regarding what constitutes a visit to the nurse's office and COVID symptoms.

Plan Requirement	Action Steps for In-Person Instruction During Yellow and Green Phases
<p>Monitoring students and staff for symptoms and history of exposure.</p> <p>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure.</p> <p>Use of face coverings (masks or face shields) by all staff and students.</p> <p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols.</p> <p>Protecting students and staff at higher risk for severe illness.</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> ❑ Staff and students will be asked to self-monitor for symptoms daily at home prior to coming to school each day. Staff and families will be provided with a symptom checklist for their reference. ❑ Each building will identify an isolation room. Individuals suspected of having COVID will be placed in the isolation room. The coronavirus preparedness plan will be followed. ❑ The district has developed a coronavirus preparedness plan to follow when staff or students are exhibiting symptoms of COVID-19. The coronavirus preparedness plan is included here for reference. ❑ The district will take direction from the Montgomery County Office of Public Health regarding isolation, quarantine, and contact tracing. The attached guidance will be followed for school exclusion. The attached guidance for return to school/work will be followed. ❑ Students and staff will be required to wear face coverings unless exempt per the PA Department of Health guidance. Doctor's notes will be required for exemption. ❑ Masks will be available for students if they forget one or are not able to procure one. ❑ Face shields will be provided for staff members. ❑ Staff and families will be notified of school or classroom closures and within-school-year changes in safety protocols. The district will follow guidance from the Montgomery County Office of Public Health in terms of notification. The attached guidance will be followed for school exclusion. The attached guidance for return to school/work will be followed. ❑ Seating charts will be maintained for contact tracing purposes. ❑ Accommodations for staff will be handled by the district's department of Human Resources through an interactive ADA process. ❑ Staff will be allocated based upon the number of students opting for in person, hybrid, or virtual instruction.

<p>Unique safety protocols for students with complex needs or other vulnerable individuals.</p> <p>Other</p>	<ul style="list-style-type: none">❑ Students who are at a higher risk for severe illness have educational options. These students can opt for our hybrid or online learning models. If the student/family would opt for full in person learning, that situation would be handled with the building principal and school nurse and a plan to keep the student as safe as possible would be worked out with all parties involved. Individual IEP or 504 plan meetings will be held.❑ Specialized Personal Protective Equipment (PPE) will be provided for students with complex disabilities and health needs and their educators as deemed necessary by IEP/504 teams.❑ Teachers will be provided with kits to keep in classrooms for minor health issues (i.e. bandaids, tooth savers, etc.) to limit travel to the nurse's office.❑ Any supports for social and emotional wellness can be accessed by contacting our guidance staff or by accessing our NPSD page at this link for K-6 and at this link for 7-12.
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HEALTH AND SAFETY PROFESSIONAL DEVELOPMENT PLAN

Topic	Audience	Lead	Session Format	Materials	Start Date	End Date
Proper cleaning and sanitation	Custodial staff	Tom Schneider	Live	Safe Schools and in person annual training	Ongoing	Ongoing
COVID Awareness and Preparation	All Employees	Mia Kim	Virtual	Safe Schools online resources	8/31	Ongoing
Educational Technology	Professional Staff	Kristen Landis	Virtual	Online resources	8/31	Ongoing
Building Protocols and Procedures	Building Staff	Building principals	Virtual; Faculty Meeting	Agendas	8/31	Ongoing
Health related protocols and procedures	Building staff	School nurses	Virtual; Faculty Meeting	Agendas	8/31	Ongoing
Specific Nursing protocols	School and staff nurses	Karen Skillman and Marisa Green	Virtual	Agendas	8/31	Ongoing
Individualized student protocols	Individuals working with students with specific health protocols	Special education supervisors	Virtual	Meeting notes	8/31	Ongoing
Increased signage and announcements will be utilized to reinforce hygiene and hand-washing protocols (handwashing, covering coughs and sneezes, maintaining social distance, limit exposure to high touch surfaces.)	All staff and students	Bob Gillmer, School nurses	Signs/ PSAs	Signs, public service announcements	8/31	Ongoing

HEALTH AND SAFETY COMMUNICATIONS PLAN

Topic	Audience	Lead	Mode of Communication	Start Date	End Date
Communication on health and safety protocols (handwashing, social distancing, mask wearing)	Staff, students and families	Central office staff	Additional signage as recommended by CDC to encourage hand hygiene and also visual prompts for others with language barriers. Posted on district website	8/31	Ongoing
Arrival/dismissal procedures	Staff, students and families	Building principals	Written protocols Emails/school messenger Posted electronically	8/31	Ongoing
Contract tracing protocols	Staff, students and families	MontCo Office of Public Health	Emails/school messenger Posted electronically Personal phone calls to affected individuals by Office of Public Health	8/31	Ongoing
Transportation procedures	Staff, students and families	Nick Kraynak	Written protocols Emails/school messenger Posted electronically	8/31	Ongoing
Translated information for non-English speakers	Non-English speaking families	Rachel Earley	Translated emails/ documents	8/31	Ongoing
Positive COVID test diagnosis	Staff, students and families	Building principal in conjunction with central office admin and Office of Public Health	Emails/school messenger Posted electronically Personal phone calls to affected individuals by Office of Public Health	8/31	Ongoing

HEALTH AND SAFETY PLAN GOVERNING BODY AFFIRMATION STATEMENT

The Board of School Directors for the **North Penn School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **(INSERT DATE: MONTH, DAY, YEAR)**.

The plan was approved by a vote of:

 9 Yes

 0 No

Affirmed on: July 30, 2020

By:

(Signature of Board President)*

Tina Stoll

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.